



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE
DECCAN, PUNE

IQAC MOM AY 2021-2022

2nd Meeting – 30th Sep 2021



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2021-2022

Meeting of Internal Quality Assurance Cell (IQAC)

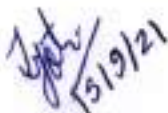
The Second Meeting of the Internal Quality Assurance Cell- MMCOA (IQAC) for the Academic Year 2021-2022 is scheduled for Sept 30, 2021, in the Conference Room at 11.00 a.m. All Members are requested to be present for the meeting at a given time.


Day & Date of Meeting : Thursday, 30th Sept 2021
Time : 11.00 A.M
Venue : Conference Room,
Marathwada Mitra Mandal
Central Office, 302/A, Deccan Gymkhana,
Pune- 411 004

Proposed Agenda of Internal Quality Assurance Cell (IQAC) Meeting

Sr. No.	Agenda Points
1.	To read and confirm the minutes of the previous IQAC Committee meeting held on 16.07.2021.
2.	To suggest any of the funding agencies including non-government bodies, individuals, and philanthropists during the year.
3.	To discuss National Institute Ranking Framework (NIRF) parameters for better ranking.
4.	To suggest in-house publications for MMCOA.
5.	To enhance the activities under Design Cell.
6.	To start new alumni activities in the academic year 2021-2022.
7.	Any other subject with the permission of Chair.

Place : Pune -411004
Date : 15/09/2021


Prof Jyoti Jain Tholiya
IQAC coordinator


Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022****Acknowledgment for Receipt of the
Notice & Agenda of Internal Quality Assurance Cell (IQAC) Meeting**

Received Notice & Agenda of the Internal Quality Assurance Cell (IQAC) Meeting scheduled to be held on
Thursday, September 30, 2021

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2	Prin. B. G. Jadhav	Executive President, MMM	Member	
3	Mr. Kishor Mungale	Secretary, MMM	Member	
4	Ar. Girish Doshi	Design Chair, MMCOA	Expert Member	
5	Prof. Ravi Patwardhan	Design Chair, MMCOA	Member	
6	Ar. Atul Rajwade	Parent/Alumnus/Practicing Architect	Member	
7	Ar. Vinod Dusia	Alumnus/Practicing Architect	Member	
8	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Member	
9	Prof. Kirti Sagaonkar	Associate Professor, MMCOA	Member	
10	Prof. Keerti Mishra	Assistant Professor, MMCOA	Member	
11	Prof. Chinmay Satbhai	Assistant Professor, MMCOA	Member	
12	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	
13	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Member	
14	Mr. Payal Bhutada	President Student Council, MMCOA	Member	
15	Prof. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting 30th Sept 2021**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held on Thursday, 30th Sept 2021 at the Conference Room of Marathwada Mitra Mandal, 302/A, Deccan Gymkhana, Pune - 411004, to transact the business according to the previously circulated meeting notice and agenda dated 15/9/2021.

The following members were present for the meeting.

Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley informed the members present in a meeting that the notice and agenda of today's meeting were already sent to all committee members well within the time.

The IQAC coordinator, Prof. Jyoti Jain Tholiya welcomed all the honorable members of the IQAC Committee for sparing valuable time for this meeting. The meeting was started under the chair of Prin. B.G. Jadhav.

The following businesses were transacted in the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson
2	Prin. B. G. Jadhav	Executive President, MMM	Member
3	Mr. Kishor Mungale	Secretary, MMM	Member
4	Ar. Girish Doshi	Design Chair, MMCOA	Expert Member
5	Prof. Ravi Patwardhan	Design Chair, MMCOA	Member
6	Ar. Atul Rajwade	Parent/Alumnus/Practicing Architect	Member
7	Ar. Vinod Dusia	Alumnus/Practicing Architect	Member
8	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Member
9	Prof. Kirti Sagaonkar	Associate Professor, MMCOA	Member
10	Prof. Keerti Mishra	Assistant Professor, MMCOA	Member
11	Prof. Chinmay Satbhai	Assistant Professor, MMCOA	Member
12	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member
13	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Member
14	Miss Payal Bhutada	President, Student Council, MMCOA	Member
15	Prof. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator



Subject No.1

To read and confirm the minutes of the previous IQAC Committee meeting held on 16.07.2021.

Resolution No.1

The minutes of the previous IQAC Committee meeting held on 16.07.2021, were already circulated to all committee members. The minutes of the meeting were read by the Principal and Chairperson of IQAC Dr.UjjwalaPalsuley.

"Resolved that the minutes of the previous meeting of 16.07.2021 as circulated to the members were read and confirmed."

Proposed by : Dr. UjjwalaPalsuley

Seconded by : Shri. K. H. Mungale

Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes of the meeting.

Subject No.2

To suggest any of the funding agencies including non-government bodies, individuals, and philanthropists during the year.

Resolution No.2

Dr. Ujjwala Palsuley suggested various funding agencies to support institute activities.

Proposed by : Dr. UjjwalaPalsuley

Seconded by : Prin. B. G. Jadhav

Resolution passed unanimously.

Subject No.3

To discuss National Institute Ranking Framework (NIRF) identified parameters for better ranking.

Resolution No.3

Various parameters such as funded research projects and consultancy projects for better NIRF ranking were discussed.

Proposed by : Prof. Jyoti Jain Tholiya

Seconded by : Dr. UjjwalaPalsuley

Resolution passed unanimously.

Subject No.4

To suggest in-house publications for MMCOA.

Resolution No.4

Various options for in-house publications including college magazines and newsletters were discussed.

Proposed by : Dr. UjjwalaPalsuley

Seconded by : Prof. Aniruddha
Jogalekar

Resolution passed unanimously.

**Subject No.5**

To enhance the activities under the Design Cell.

Resolution No.5

Ar. Girish Doshi, Architect, and Academician suggested various activities including 'Young teachers with better professionals' under the Design Cell.

Proposed by : Ar. Girish Doshi
Seconded by : Prof. Ravi
Patwardhan

Resolution passed unanimously.

Subject No.6

To start new alumni activities in the academic year 2021-2022.

Resolution No.6

Ar. Vinod Dusia, Alumnus, MMCOA suggested various alumni activities to be carried out in the academic year 2021-2022.

Proposed by : Ar. Vinod Dusia
Seconded by : Dr. Ujjwala Palsuley

Resolution passed unanimously.

There were other subjects, which were discussed with the permission of the Principal and Chairperson of IQAC, Dr. Ujjwal Palsuley. Dr. Palsuley gave an overview of various initiatives and ongoing activities at the institute listed below:

1. MMCOA conducted an online International webinar series '8 Days- 8 Alumni -8 Countries' from Aug 13, 2021, to Aug 21, 2021 (Table 1), to connect the students with Alumni globally.

Table 1. International webinar series '8 Days- 8 Alumni -8 Countries'

Day	Date	Speaker	Target group
Day 1	13 th Aug 2021	MMCOA Alumnus Ar. Abhay Bhonsale (India)*1999 batch	Students, Faculty members, and Alumni
Day 2	14 th Aug 2021	MMCOA Alumna Ar. Shaheen Mistry Sayed (Netherlands)*2003 batch	
Day 3	16 th Aug 2021	Alumna Ar. Darshana Gothi Chouhan (UK)*2007 batch	
Day 4	17 th Aug 2021	Alumnus Ar. Parag Vishwasrao (Australia)*2001 batch	
Day 5	18 th Aug 2021	Alumnus Ar. Ashish Lahoti (Japan)*1999 batch	
Day 6	19 th Aug 2021	Alumnus Ar. Dnyanesh Deshpande (Canada)*1999 batch	



Day 7	20 th Aug 2021	Alumna Ar. Durre Sadaf Sheikh (Saudi Arabia)'1994 batch	
Day 8	21 st Aug 2021	Alumnus Ar. Arjun Mande (USA)'1996 batch	

2. MMCOA organized various Professional Development and Administrative Training programs for teaching and non-teaching staff members (Table 2).

Table 2. Details of Professional Development and Administrative Training programs

Sr. No	FDP	Date	Speaker	Target Group
1.	Revised Format For Quarter Report	12 th July 2021	Ar. Raghunandan A.	Faculty Members
2.	Basic Counselling skills	16 th July 2021	Mrs. Dhanashree Ghare	
3.	Building Resilience	21 st Aug 2021	Mrs. Dhanashree Ghare	Administrative Staff Members
4.	Effective email Etiquette	27 th Aug 2021	Ms. Mousami Nilakhe	
5.	Effective Communication	04 th Sept 2021	Ms. Mousami Nilakhe	
6.	Upskill yourself with Microsoft word	18 th Sept 2021	Ar. Shivadny Barate	
7.	Upskill yourself with Microsoft excel	25 th Sept 2021	Ar. Shivadny Barate	

3. MMCOA provided financial support to Teachers to attend conferences/workshops. Details are provided in Table 3.

Table 3. Financial support to Teachers to attend conferences/workshops

Sr. No	Name of teacher who attended	Title of the program	Duration (from-to) (DD-MM-YYYY)
1.	Prof. Jyoti Jain Tholiya	COA-TRC On-Line Training Program "Architecture + Design Thinking"	21 st Sept to 24 th Sept 2021
2.	Prof. Preeti Chinnapattan		
3.	Prof. Keerti Mishra		
4.	Prof. Tanay Ambavane	COA-TRC On-Line Training Program "Nurturing Natural & Cultural Heritage: A Legacy for the Future Generations"	28 th Sept 2021 to 1 st Oct 2021
5.	Prof. Saurabh Joshi		
6.	Dr. Ujjwala Palsuley	Blurred Boundaries- In Search of an	24 th Sept 2021 to 26 th Sept 2021
7.	Prof. Aniruddha Jogalekar		



8.	Prof. Vrinda Panse	identity	
9.	Prof. Vinita Lavate		
10.	Prof. Saniya Khan		
11.	Prof. Sachin Waman		

4. Under the Faculty Welfare schemes, MMCOA granted special leave for the Teaching and Non-Teaching staff members (Table 4) during the COVID-19 pandemic.

Table 4. Beneficiaries from Faculty Welfare schemes

Sr. No.	Name	Special Leave availed during COVID-19		Reason
		From	To	
1.	Mr.S.K.Kibe- For Self	18 th April 2021	31 st May 2021	Self
2.	Mr. S.K. Khandekar	12 th April 2021	06 th June 2021	The demise of Real Brother
3.	Prof. Jyoti Jain Tholiya	12 th June 2021	19 th June 2021	Demise of Father

5. MMCOA conducted Faculty Induction Program (Table 5) to help new teachers understanding their roles and responsibilities, getting accustomed to the new work environment, structure, functioning, governance, rules, regulations, and professional expectations.

Table 5. Details of Five days Faculty Induction Program programs

Sr. No	Program	Speaker	Date
1.	Understand roles and responsibilities as faculty members	Prof. Jyoti Jain Tholiya	14th September 2021
2.	Functioning, governance, rules, regulations	Prof. Jyoti Jain Tholiya	15th September 2021
3.	Academic Details	Prof. Aniruddha Jogalekar	16th September 2021
4.	Examination	Prof. Pavan Gumaste	17th September 2021
5.	HR Policies	Mr. Subhash Kibe and Ms.Sujata Pingle	18th September 2021
	Interaction with Principal and Design Chair	Dr. Ujjwala Palsuley, Ar. Girish Doshi, and Ar. Ravi Patwardhan	18th September 2021

6. MMCOA organized SAMWAD Lecture Series "Beyond Architecture" (Table 6) for students as well as faculty members.

Table 6. Details of SAMWAD Lecture Series "Beyond Architecture"

Sr. No.	SAMWAD Topic	Date	Speaker	Target Group
1.	Making Choices	19 th June 2021	Mrs. Dhanashree Ghare	Students and



2.	Planning for Disaster Risk Resilience	26 th June 2021	Dr. SaneerDeshkar	Faculty Members
3.	Design Cinematic Spaces	3 rd July 2021	Ar. Vasudha Patni Joshi	
4.	Essays Without Words	10 th July 2021	Ar. Fatema Master	
5.	Mumbai Beyond Bombay	17 th July 2021	Dr. Suraj Pandit	
6.	Patterns of My Mind	24 th July 2021	Ar. Chandrashekhar Wyawahare	
7.	The Buddhist Rock Cut: A Contextual Study	07 th Aug 2021	Dr. ManjiriBhalerao	
8.	Biophilia	28 th Aug 2021	Ar. Sunil Kulkarni	
9.	Where Photography Meets Architecture	4 th Sept 2021	Mr. Ashish Bhorde	
10.	In synch: Experience and Expression	18 th Sept 2021	Ar. MayureshShirokar	
11.	The Narrative (upcoming)	9 th Oct 2021	Ar. Devaki Bandal	

7. MMCOA started Fountainhead Series (Table 7), promoting the interaction of faculties and students with Eminent Architects having immense experience in the field of Architecture, Engineering, and Construction.

Table 7. Details of Fountainhead Series

Sr. No.	Topic	Date	Speaker	Target Group
1.	Interaction with Master Architect B.V. Doshi	24 th July 2021	Ar. B.V. Doshi	Students and Faculty Members
2.	Contemporary Vernacular	4 th Sept 2021	Ar. Habeeb Khan	
3.	"Contextual Sensibilities: Re-reading some World Treasures"	28 th Aug 2021	Ar. Kiran Joshi	
4.	Material Pragmatism (upcoming)	6 th Oct 2021	Ar. Surya Kakani	

8. MMCOA organized the Thesis Awards and Academic Excellence Award based on overall performance in five years. Details of the students and awards received by them are mentioned in Table 8.

Table 8. Details of Thesis and Academic Excellence Award

Sr. No.	Name of the Student	Date	Award
1.	Tanay Tilak	3 rd Sept 2021	Thesis Gold Medal
2.	Prathamesh Nazarkar		Thesis Silver Medal
3.	Hrishikesh Deo		Academic Excellence



4.	Hrishikesh Deo, Mihir Sahastrabuddhe, and Rayee Mehta		Participation
----	--	--	---------------

9. MMCOA conducted various Career Enhancement Lectures for students. Details of the lectures are mentioned in Table 9.

Table 9. Details of Career Enhancement Lectures

Sr. No.	Topic	Date	Speaker	Target Group
1.	"Advanced studies for an Architect"	27th Aug 2021 14.09.2021	Dr . Parag Narkhede	Fourth and Fifth year, Last two Alumni Batch
2.	Competitive Examination and Career Counselling Programme on "Guidance for Competitive Examinations and Career Counseling Lecture"	25 th Sept 2021	Mr. Shrikant Khandekar and Mr. Pankaj Vathe	All Year Students along with the Last two Alumni Batch
3.	Language and communication skills on "Personal efficiency enhancement through effective communication and professionalism" (Upcoming)	6th Oct 2021	Mr. Anand Kulkarni	All Year Students

10. MMCOA conducted various lectures on Gender, AIDS, and other social issues (Table 10) for the students and teachers.

Table 10. Details of Lectures on Gender, AIDS, and other social issues

	Topic	Date	Speaker	Target Group
1.	Academic Writing and Gender Studies	27th Aug 2021	Dr.Ing. Anshika Suri	Students, Faculty, and Administrative Staff Members
2.	Nirmalya' - Helping to celebrate festivals responsibly!	16th Sept 2021	Ms. Priya Kathuriya, Mr. Amogh Bhongale	

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022**

3.	Gender Issue of Youth (Upcoming)	8th Oct 2021	Ms. Smita Patil-Valsangkar	
4.	AIDS awareness (Upcoming)	12th Oct 2021	Dr. Kiran Kharbade	

11. MMCOA conducted various Cultural, Regional, Linguistic, Communal Harmony programs, Celebration of National and International commemorative days, events and festivals, and Blood Donation Campaigns. The details of the events are provided in Table 11.

Table 11. Details of Events on Celebration and Other Social Issues

	Topic	Date	Speaker/Event	Target Group
1.	Lecture on Anti Ragging	05 th June 2021	Dr. Deepa Paturkar	First-Year Students 2020-2021
2.	World Environment Day	05 th June 2021	Sapling Plantation was done by students at their home	All MMCOA students
3.	Gurupournima	23 rd July 2021	Student Council President - Prithvi Desai	All Students, Faculty members, and administrative staff of MMCOA
4.	Kargil Vijay Divas	26 th July 2021	Mr. Sarang Deshpande, Aseem Foundation	All students and faculty members
5.	Lokmanya Tilak - Death Anniversary	1 st Aug 2021	Video clip on the topic 'Mala Samajlele Tilak, competition for students	All students of MMCOA
6.	Blood Donation Camp	14 th Aug 2021	Chief Guest for the camp – Dr. Manohar Chaskar	All students of MMCOA, faculty and administrative staff members, MMM Central Office staff, all other colleges of MMM Deccan campus faculty members and few students, any other volunteer blood donor registered on the spot, Principals of all MMM colleges
7.	Independence Day	15 th Aug 2021	Poster / T-Shirt painting/face painting competition.	All students of MMCOA
			Rendering of National Anthem and downloading the certificate from the RashtraGaan on the website	All students, faculty, and administrative staff of MMCOA
8.	Pateti - Visit to Swadhar NGO	16 th Aug 2021	Food Donation by MMCOA	Orphan children of Swadhar NGO
9.	Sadbhavana Diwas (Communal Harmony Day)	20 th Aug 2021	Ar. Kirti Sagaonkar & 'Sadbhavana pledge' program	All students, faculty, and administrative staff of MMCOA

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022**

10.	Muhurram (19.08.2021) - Visit to SevaDham Vrudhashram	30 th Aug 2021	Donation by MMCOA	People of old age home of SevaDham Vrudhashram
11.	Ganapati Idol making workshop	30 th Aug 2021	Mr. Devendra Potdukhe demonstration workshop on making eco-friendly Ganapati idols	All students of MMCOA
12.	Teacher's Day	6 th Sept 2021	Chief Guest - Dr. Abhijeet Natu, Chairman BOS in Architecture, SPPU	All Students, Faculty members of MMCOA
13.	Mahatma Gandhi Jayanti (Upcoming)	1 st Oct 2021	Felicitations of helpers (Swachhata Karmacharis) of MMM, Deccan Campus	All students, faculty, and administrative staff of MMCOA

12. MMCOA organized various Sports events for students and faculty members. The details are provided in Table 12.

Table 12. Details of Sport Events

	Topic	Date	Speaker	Target Group
1.	Rashtriya Khel Diwas	18 th Sept 2021	Mr. Vinay Joshi	Students and Faculty Members
2.	Fit India Freedom Run 2.0	27 th Sept to 30 th Sept 2021	-	
3.	JALLOSH	30 th Sept to 1 st Oct 2021		All Students of MMCOA

13. MMCOA started New Add-on and Value-added courses (Table 13) in the Academic Year 2021-2022.

Table 13. Details of Add-on and Value-added courses

	Name of the Course	Hours	Date (From-To)	Speaker	No. of Students FY/SY/TY/Fourth Y/Fifth Y
1.	Communication Skills	30	23 rd Aug - 30 th Sept	Ar. Mrinalini Sane	12
2.	Architectural Journalism	30	23 rd Aug - 30 th Sept	Ar. Mrinalini Sane	21
3.	Origami	30	4 th Oct - 9 th Oct	Ar. Bobby Vijaykar	81

14. MMCOA initiated Placement Cell on 30th June 2021 for Fifth Year (2016-21 Batch). Total 12 out of 58 candidates opted for the placement. MMCOA contacted/invited 14 Architectural Firms for placement interviews. After completion of the interviews and placement procedure, 6 students



were selected by 5 of the invited companies (Table 14). Following is the list of students who have been placed in different companies.

Table 14. Placement Cell Record

Sr. No.	Name of Companies	Date of Interview	Name of placed students
1	Silhouette Architects & Designers	08 th July 2021	Chaitali Pasalkar
2	Vikas & Nilima Bhosekar	12 th July 2021	Gargi Kshirsagar Shrushti Kolte Ketaki Kadam
3	Designterra Landscape Consultants	12 th July 2021	Gargi Kshirsagar
4	Vinod Dhusia & Architects	13 th July 2021	Nirupama Namboothiripad Ketaki Kadam
5	Panchashil Realty	31 st July 2021	Rayee Metha

15. Dr. Palsuley discussed initiating Institutional Consultancy for Architectural Projects.
16. MMCOA proposed to organize an International Conference in Feb 2022.
17. Dr. Palsuley encouraged faculty members and students to publish their work under the In-house publication cell.
18. MMCOA organized Research Training Program on 'Academic writing' and 'Gender Studies' by Dr. Anshika Suri, Germany on Aug 27, 2021, from 12:30 to 3:30 PM for both Students and Faculty members.
19. Dr. Ujjwala Palsuley discussed various existing policies, which need to be enhanced including the Environmental protection policy for the plastic ban on the college campus, Divyangjan Policy, and Financial support for teachers to attend FDPs, Conferences, and Workshops.
20. Under, Academic Monitoring and Advisory Committee, Dr. Palsuley suggested that all faculty members must present the learning outcome achieved in their subjects.
21. Various ideas were suggested by other IQAC members for students' welfare and progression:
 - Ar. Atul Rajwade (Parent/Alumnus/Practicing Architect) discussed providing Freeship/Scholarship to students based on academic performance.
 - Prof. Sachin Waman further suggested more parameters to be included such as research publications, participation in other curricular and co-curricular activities, and winning the competitions for selecting students to avail Freeship/Scholarship.
 - Dr. Apama Dixit suggested including attendance criteria while shortlisting students to avail Freeship/Scholarship.



- Dr. Palsuley mentioned that Freeship/Scholarship is a different category than the Best performance and Thesis Award. The Best Performance Award for the students is sponsored by Alumni.
- Support to Disaster/Pandemic affected Students. Dr. Palsuley suggested identifying COVID 19 affected students in all classrooms to support students.
- Earn and Learn Scheme: Earn and Learn scheme aims to support students who can work in college Libraries, MMOCA consultancy projects after college hours and can get paid for the same.
- Institute counselor, Mrs. Dhanashree Ghare, mentioned that Mentor-Mentee counseling plays a major role in students' mental and physical well-being.
- Dr. Palusley recommended maintaining students' identities and individual matters completely confidential and resolve students' issues within 24 hours.
- President, Student Council, Miss Payal Bhutada suggested keeping the senior batch as a facilitator while freshers and their parents are interacting with faculty members.
- Ex. President, Student Council Mr. Prithvi Desai suggested that senior students can present their work to junior students to know about the performance benchmarks.
- Ar. Girish Doshi suggested sending students to visit Architect's office (assigned based on location) after college hours once a week to learn professional experience.
- Institute Counselor, Mrs. Dhanashree Ghare suggested 'Concept of Shadowing' for new students. Give them clear guidelines to understand the new program, college culture, and environment. Get students' feedback for the same.

21. Design Chair, Ar. Girish Doshi suggested the following points for Faculty Welfare:

- Site visit for teachers to learn about what is happening in and around Pune city and interact with various Architects. For example, visiting the precast factory.
- Girish Doshi encouraged initiating Film Club for other cultural activities including dance, singing, art, and drama, and conducting such events at least once in six months.
- Ar. Girish Doshi suggested the idea of 'Young teachers with better professionals'. He recommended discussing any design concept for example, how does Shaniwar Wada door open and close? These simple concepts and ideas can be discussed during the lunch meeting.

The meeting closed with thanks to the Chair.

Place : Pune -411004
Date : 30/09/2021

Prof Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC

**Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet**

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2021-2022 was held on **Thursday, September 30, 2021**, in the Conference Room, MMCOA at 11.00 a.m.

Following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2	Prin. B. G. Jadhav	Executive President, MMM	Member	
3	Mr. Kishor Mungale	Secretary, MMM	Member	
4	Ar. Girish Doshi	Design Chair, MMCOA	Expert Member	
5	Prof. Ravi Patwardhan	Design Chair, MMCOA	Member	
6	Ar. Atul Rajwade	Parent/Alumnus/Practicing Architect	Member	
7	Ar. Vinod Dusia	Alumnus/Practicing Architect	Member	
8	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Member	
9	Prof. Kirti Sagaonkar	Associate Professor, MMCOA	Member	
10	Prof. Keerti Mishra	Assistant Professor, MMCOA	Member	
11	Prof. Chinmay Satbhai	Assistant Professor, MMCOA	Member	
12	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	
13	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Member	
14	Mr. Payal Bhutada	President, Student Council, MMCOA	Member	
15	Prof. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022****Action Taken Report of IQAC Meeting 30th Sept 2021**

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	To suggest any of the funding agencies including non-government bodies, individuals, and philanthropists during the year	It was suggested contact various funding agencies.	The process immediately started approaching various funding agencies.
2.	Discussed National Institute Ranking Framework (NIRF) identified parameters for better ranking	IQAC recommended Research and Recognition Committee to look for some opportunity of sponsored Research projects. Also, enhance the activities under the Design Cell for consultancy projects.	The process started through Research and Recognition Committee to look for some opportunity of sponsored Research projects. Also, MMCOA started Institutional Consultancy for Architectural Projects through its Design Cell.
3.	Discussed in-house publications for MMCOA	IQAC suggested College Publication committee to enhance in-house publications. Encouraged faculty members and students to publish their work under the In-house publication cell.	College magazine, Krysalis-III got published.
4.	Discussed enhancing activities under Design Cell	IQAC recommended Design Cell to enhance the activities for faculty members.	MMCOA started Institutional Consultancy for Architectural Projects. Following consultancy project started under design cell: 1. MM college Campus at Kalewadi 2. Mixed-use development at Walvekar Nagar

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022**

			Also, design chair continued taking faculty members visiting Architect's offices or new sites to update young teachers with better professionals.
4.	Discussed start new alumni activities in the academic year 2021-2022.	IQAC suggested Alumni committee to enhance more alumni activities and more involvement for R&D and consultancy	MMCOA Alumni contributed in various college activities including Design symposium, Orientation program (ARAMBH), Thesis awards, Placement and various guest lecturers/webinar.
5.	Discussed about various Professional Development and Administrative Training programs for teaching and non-teaching staff members	IQAC suggested Faculty Welfare committee to organize more Professional Development and Administrative Training programs for teaching and non-teaching staff members for smooth functioning	MMCOA organized total eight programs in Term I. Plan various more to be conducted in Term II. Also, MMCOA conducted Faculty Induction Program to help new teachers understanding their roles and responsibilities, getting accustomed to the new work environment, structure, functioning, governance, rules, regulations, and professional expectations.
6.	Discussed financial support to Teachers to attend conferences/workshops	IQAC suggested to look into existing institute policy for providing financial support to teaching and non-teaching staff members to attend conference/workshops and membership fee of professional bodies.	Various amendments are done in the existing Policy for financial support to attend conference/workshops and towards membership fee of professional bodies. MMCOA provided financial support to total 13 Teachers, eight teachers to attend COA-TRC and five teachers to attend Conference.
7.	Discussed enhancement of Industry-Academia interaction	IQAC suggested Student Welfare committee to provide	MMCOA started Fountainhead Series, promoting the interaction of

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022**

		platform for Industry-Academia interaction	faculties and students with Eminent Architects including Ar. B.V. Doshi, Ar. Habeeb Khan, Ar. Kiran Joshi and Ar. Surya Kakani, having immense experience in the field of Architecture, Engineering, and Construction.
8.	Guidance for Competitive Examinations and Career Counseling	IQAC suggested Student Welfare committee to provide Career Enhancement platform	MMCOA conducted various Career Enhancement Lectures for students
9.	Social issues	IQAC suggested Student Welfare committee to increase awareness on Gender, AIDS, and other social issues	MMCOA conducted various awareness activities
10.	Discussed initiatives in providing an inclusive environment i.e. tolerance and Harmony towards Cultural, Regional, Linguistic, Communal socioeconomic and other diversities	IQAC suggested Student Welfare committee to provide an inclusive environment	Food Donation by MMCOA to Orphan children of Swadhar NGO. Sapling Plantation by students at their home. Donation to people of old age home of Sevadham Vrudhashram workshop on making eco-friendly Ganapati idols Felicitation of helpers (SwachhataKarmacharis) of MMM, Deccan Campus
11.	Sensitization of students and employees to the constitutional obligations: Value, rights, duties and responsibilities of citizens	IQAC suggested Student Welfare committee to Sensitization of students and employees to the constitutional obligations	Celebrated all National and International commemorative days, events and festivals various National events and organized Blood Donation Campaigns
12.	Sports events		MMCOA organized various Sports events for students and faculty members.

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2021-2022**

13.	Discussed initiatives towards Research and Innovations	IQAC recommended Research and Recognition Committee to look for some opportunity to receive grants from Govt. and non-govt. agencies for research projects. Implement appreciation policy to encourage teachers to publish research work in journals	MMCOA organized Research Training Program on 'Academic writing' and 'Gender Studies' by Dr. Anshika Suri, Germany on Aug 27, 2021, from 12:30 to 3:30 PM for both Students and Faculty members. A Draft Policy for appreciation/award/recognition on research publications, presentation etc was prepared.
14.	Discussed Teaching-Learning methods outcome achieved	IQAC suggested Academic Monitoring and Advisory Committee to review teaching methods	Faculty members under four verticals: Humanity, Technology, Design and Upcoming Trends, presented course objectives, teaching methods, course outcome, challenges and path ahead in front of Academic Monitoring and Advisory Committee members
15.	Freeship/Scholarship to students	Suggested Criteria were: academic performance; research publications; participation in other curricular and co-curricular activities; winning the competitions; attendance; Disaster/Pandemic affected	Draft policy for Freeship/Scholarship was prepared
16.	Earn and Learn Scheme	IQAC suggested to Student Development Cell to look into Earn and Learn scheme to support students with some work opportunity after college hours	MMCOA initiated supporting students who can work in college Libraries, MMCOA consultancy projects after college hours and can get paid for the same under Earn and Learn scheme.
17.	students' mental and physical well-being	IQAC recommended maintaining students'	Institute counselor, Mrs. Dhanashree Ghare,



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2021-2022

		identities and individual matters completely confidential and resolve students' issues within 24 hours.	mentioned that Mentor-Mentee counseling plays a major role in students' mental and physical well-being.
--	--	---	---

Prof Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC