



Date: 11-February 2021

Meeting of Internal Quality Assurance Cell (IQAC) Committee

The 3rd Meeting of the Internal Quality Assurance Cell (IQAC) for the Academic Year 2020-2021 is scheduled for Feb 25, 2021, in the Conference Room of Marathwada Mitra Mandal's College of Architecture (MMCOA) at 12.30 p.m. All the honourable members of the IQAC Committee are hereby requested to kindly make it convenient to attend the meeting at a given time.

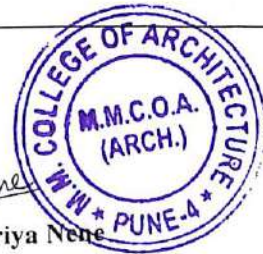
Day & Date of Meeting : Thursday, 25th February 2021
Time : 12:30 pm
Venue : Conference Room, MMCOA
302/A, Deccan Gymkhana,
Pune- 411 004

Proposed Agenda of Internal Quality Assurance Cell (IQAC) Committee meeting:

Sr. No.	Agenda
1.	Welcome Address by the IQAC Coordinator
2.	To Read and Confirm the minutes of the Internal Quality Assurance Cell (IQAC) Committee meeting held on 5/01/2021.
3.	To know the action taken report of the previous Internal Quality Assurance Cell (IQAC) Committee Meeting held on 5/01/2021.
4.	Reading the NAAC peer team report
5.	To discuss and analyze the NAAC grade and score
6.	To discuss the policy to ensure academic excellence
7.	To discuss and plan the events to be organized in the forthcoming semester.
8.	To discuss the policy for the appointment of the new faculty members
9.	To inform regarding the E-Content Development facility
10.	Any other subject with the permission of the Chair.

Place : Pune - 411004
Date : 11- February 2021

St. Nene
Dr. Supriya Nene
Principal & Member Secretary





MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

**Acknowledgement for Receipt of the
Notice & Agenda of Internal Quality Assurance Committee meeting**

Received Notice & Agenda of the Internal Quality Assurance Committee meeting scheduled to be held on Thursday 25th February 2021.

Sr. No	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Supriya D. Nene	Principal, MMCOA	Chairperson	Acknowledge
2.	Prin. B.G. Jadhav	Executive President, Marathwada Mitra Mandal	Member	Acknowledge
3.	Shri.Kishor H. Mungale	Secretary, Marathwada Mitra Mandal	Member	Acknowledge
4.	Dr. Shubhangi Shirole	NAAC Coordinator	Member	Acknowledge
5.	Ar. Christopher Benninger	Architect, CCBA Associates	Expert Member	Acknowledge
6.	Ar. Girish Doshi	Architect and Academician	Expert Member	Acknowledge
7.	Ar. Vinod Dusia	Alumni	Member	Acknowledge
8.	Asst.Prof. Preeti Joglekar	Senior Faculty Member	Member	Acknowledge
9.	Asst. Prof. Majusha Wagh	Senior Faculty Member	Member	Acknowledge
10.	Asst. Prof. Kirti Sagaonkar	Senior Faculty Member	Member	Acknowledge
11.	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	Acknowledge
12.	Mr. Subhash Kibe	Office superintendent	Member	Acknowledge
13.	Mr. Hrishikesh Deo	President, Students Council, MMCOA	Member	Acknowledge
14.	Ar. Ujjwala Palsuley	Academic Coordinator	IQAC Coordinator	Acknowledge



**Minutes of the Internal Quality Assurance Cell (IQAC) Committee
25th February 2021**

The 3rd meeting of the Internal Quality Assurance Cell (IQAC) Committee for the Academic Year 2020-2021 was held on Thursday, 25th February 2021 at the Conference Room of MMCOA to transact the business according to the previously circulated meeting notice and agenda dated 11/2/2021.

The following members were present for the meeting.

Sr. No	Name	Designation	IQAC Committee Designation
1.	Prin. B.G. Jadhav	Executive President, Marathwada Mitra Mandal	Member
2.	Shri.Kishor H. Mungale	Secretary, Marathwada Mitra Mandal	Member
3.	Ar. Girish Doshi	Architect and Academician	Expert Member
4.	Asst.Prof. Preeti Joglekar	Senior Faculty Member	Member
5.	Asst. Prof. Majusha Wagh	Senior Faculty Member	Member
6.	Asst. Prof. Kirti Sagaonkar	Senior Faculty Member	Member
7.	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member
8.	Mr. Subhash Kibe	Office superintendent	Member
9.	Ar. Ujjwala Palsuley	Academic Coordinator	IQAC Coordinator

Dr Supriya Nene was absent because of her medical leave. On her behalf, Principal I/C, IQAC coordinator and academic coordinator Prof. Ujjwala Palsuley informed the members present in a meeting that the notice and agenda of today's meeting were already sent to all committee members well within the time.

The Principal I/C and IQAC coordinator Prof Ujjwala Palsuley welcomed all the honourable members of the IQAC for sparing valuable time for this meeting. The meeting was started under the chair of Prin. B.G. Jadhav.

The following businesses were transacted in the meeting.

Subject No.1

Welcome address by IQAC coordinator

Resolution No.1

The meeting started with the welcome address by the IQAC Coordinator



Subject No.2

To read and confirm the minutes of the IQAC Committee meeting held on 5/01/2021.

Resolution No.2

Minutes of the IQAC Committee meeting held on 5/01/2021 were read by Prof Ujjwala Palsuley.

Proposed by : Prof. Ujjwala Palsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes.

Subject No.3

To know the action taken report of the previous IQAC Committee Meeting held on 5/01/2021.

Resolution No.3

The action taken report of the previous IQAC Committee Meeting held on 5/01/2021 were read by Principal I/c and IQAC coordinator Prof. Ujjwala Palsuley. The action taken report prepared was noted and approved by the Committee.

"Resolved that the action taken report of the previous meeting of 05/12/2020 were read and approved."

Proposed by : Prof Ujjwala Palsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

Subject No.4

Reading the NAAC peer team report

Resolution No.4

The report of the NAAC peer team committee was read by Prof Ujjwala Palsuley for the members.

Proposed by : Prof. Ujjwala Palsuley
Seconded by : Prof. Preeti Joglekar

Subject No.5

To discuss analyze the NAAC grade and score and analyze

Resolution No.5

A detailed discussion of the NAAC grade and score was carried out. The action plan for the betterment of the quality was asked to prepare by the IQAC coordinator..

Proposed by : Prof. Ujjwala Palsuley
Seconded by : Prin. B.G. Jadhav
Resolution passed unanimously.



Subject No.6

To discuss the policy to ensure academic excellence

Resolution No.6

Prof Palsuley, the Academic Coordinator, has briefed about the overall conduct of academics during the COVID-19 situation and the need to upgrade the quality of academics regarding current development. A separate policy document is to be prepared and evaluated to state the action plan.

Proposed by : Prof Ujjwala Palsuley
Seconded by : Asst. Prof. Majusha Wagh
Resolution passed unanimously.

Subject No.7

To discuss and plan the events to be organized in the forthcoming semester.

Resolution No.7

More research activities are to be carried out to enhance the component of research in faculty and students. Events are to be planned and a policy is to be created to enhance this activity.

Proposed by : Asst. Prof Kirti Sagaonkar
Seconded by : Asst. Prof. Majusha Wagh

Resolution passed unanimously.

Subject No.10

To discuss the policy for the appointment of the new faculty members

Resolution No. 10

The new appointment of the faculty is discussed in detail.

Proposed by : Prof. Ujjwala Palsuley
Seconded by : Prof Preeti joglekar
Resolution passed unanimously.

Subject No.11

To inform regarding the E-Content Development facility

Resolution No. 11

The E-content development facility and ICT for other studios were discussed in detail. The proposal for the up-gradation of ICT will be submitted separately.

Proposed by : Asst. Prof. Kirti Sagaonkar
Seconded by : Prof. Ujjwala Palsuley
Resolution passed unanimously.



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

There being no any other subject, the meeting closed with the thanks to the Chair.

Place : Pune - 411004
Date : 25/02/2021



Ujjwala

Prof Ujjwala Palsuley
Principal I/C & IQAC Coordinantor



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2020-2021 was held on **Thursday, February 25, 2021**, in the Conference Room, MMCOA at 12.30 p.m.

Following members were present for the meeting.

Sr. No	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Supriya D. Nene	Principal, MMCOA	Chairperson	Absent
2.	Prin. B.G. Jadhav	Executive President, Marathwada Mitra Mandal	Member	
3.	Shri.Kishor H. Mungale	Secretary, Marathwada Mitra Mandal	Member	
4.	Dr. Shubhangi Shirole	NAAC Coordinator	Member	Absent
5.	Ar. Christopher Benninger	Architect, CCBA Associates	Expert Member	Absent
6.	Ar. Girish Doshi	Architect and Academician	Expert Member	
7.	Ar. Vinod Dusia	Alumni	Member	Absent
8.	Asst.Prof. Preeti Joglekar	Senior Faculty Member	Member	
9.	Asst. Prof. Majusha Wagh	Senior Faculty Member	Member	
10.	Asst. Prof. Kirti Sagaonkar	Senior Faculty Member	Member	
11.	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	
12.	Mr. Subhash Kibe	Office superintendent	Member	
13.	Mr. Hrishikesh Deo	President, Students Council, MMCOA	Member	Absent
14.	Ar. Ujjwala Palsuley	Academic Coordinator	IQAC Coordinator	



**Action Taken Report of the IQAC Committee Meeting
25th February 2021**

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	A detailed discussion of the NAAC grade and score was carried out.	Analyze each criterion and prepare an action plan for the betterment of the quality	Each criterion team prepared a report based on their observations, analysis, and scores. As per suggestions and requirements, the portfolios and committees were revised.
2.	Discussed the policy to ensure academic excellence.	Due to the overall conduct of academics during the COVID-19 situation, a separate policy document is to be prepared.	Various online events/activities were planned under different portfolios/committees for the next Academic Year 2021-22
3.	Discussed and planned the events to be organized in the forthcoming semester.	More research activities are to be carried out to enhance the component of research in faculty and students. Events are to be planned.	The research committee planned some of the Research Training Programs for both Students and Faculty members in Term I of Academic Year 2021-22. The research committee also proposed an International Conference to be organized in the next Academic Year 2021-22.
5.	Discussed the policy for the appointment of the new faculty members	Update the appointment policy for new recruitments for the AY 2021-22	The existing policy has been updated for the new faculty appointments.
6.	The E-content development facility and ICT for other studios were discussed in detail	The proposal for the up-gradation of ICT is to be submitted separately.	The proposal for the up-gradation of ICT was submitted.

Prof Ujjwala Palsuley
Principal I/C & IQAC Cooriantor

