



Date: April 12, 2021

Meeting of Internal Quality Assurance Cell (IQAC) Committee

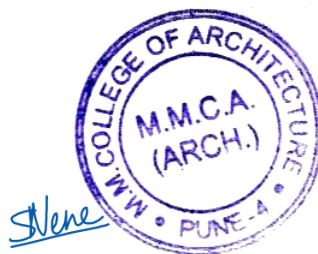
The 4th meeting of the Internal Quality Assurance Cell (IQAC) for the Academic Year 2020-2021 is scheduled on April 27, 2021, in an online mode at 11.00 am. All the honorable members of the IQAC committee are requested to kindly make it convenient to attend the meeting scheduled as below: -

Day & Date of Meeting : **Tuesday, 27th April 2021**
Time : **11:00 am**
Venue : **Online (Google Meet Video Conferencing)**

Proposed Agenda of Internal Quality Assurance Cell (IQAC) Committee meeting:

Sr. No.	Agenda
1.	Welcome Address by Principal and Chairperson of IQAC
2.	To Read and Confirm the minutes of the Internal Quality Assurance Cell (IQAC) Committee meeting held on 25/02/2021
3.	To know the action taken report of the previous Internal Quality Assurance Cell (IQAC) Committee Meeting held on 25/02/2021
4.	To suggest new measures, courses & programs under IQAC to be conducted in the Academic Year 2021-2022.
5.	To discuss professional development and administrative training programs to be organized for teaching and non-teaching staff for the next Academic Year 2021-22
6.	To discuss the Teaching and non-teaching staff welfare schemes and policies
7.	To discuss the policy for providing financial support for teachers to attend conferences/workshops.
8.	To suggest establishing placement cell
9.	To suggest Alumni involvement for R&D and consultancy
10.	Any other subject with the permission of the Chair.

Place : Pune - 411004
Date : 12- April 2021



Dr. Supriya Nene
Principal & Chairperson of IQAC



**Minutes of the Internal Quality Assurance Committee Meeting
27th April 2021**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held online on Tuesday, 27th April, 2021 to transact the business according to the previously circulated meeting notice and agenda dated 12/4/2021.

The following members were present for the meeting.

Sr. No	Name	Designation	IQAC Committee Designation	
1.	Dr. Supriya D. Nene	Principal, MMCOA	Chairperson	Online
2.	Prin. B.G. Jadhav	Executive President, Marathwada Mitra Mandal	Member	Online
3.	Shri. Kishor H. Mungale	Secretary, Marathwada Mitra Mandal	Member	Online
4.	Dr. Shubhangi Shirole	NAAC Coordinator	Member	Online
5.	Ar. Girish Doshi	Architect and Academician	Expert Member	Online
6.	Ar. Vinod Dusia	Alumni	Member	Online
7.	Asst. Prof. Preeti Joglekar	Senior Faculty Member	Member	Online
8.	Asst. Prof. Majusha Wagh	Senior Faculty Member	Member	Online
9.	Asst. Prof. Kirti Sagaonkar	Senior Faculty Member	Member	Online
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	Online
11.	Mr. Subhash Kibe	Office superintendent	Member	Online
12.	Mr. Hrishikesh Deo	President, Students Council, MMCOA	Member	Online
13.	Ar. Ujjwala Palsuley	Academic Coordinator	IQAC Coordinator	Online

Principal and Chairperson of IQAC, Dr. Supriya Nene welcomed all the honorable members of the IQAC for sparing valuable time for the meeting. The following businesses were transacted in the meeting.

Subject No.1

Welcome address by Principal and Chairperson of IQAC, Dr. Supriya Nene

Resolution No.1

The meeting started with the welcome address by the Principal and Chairperson of IQAC, Dr. Supriya Nene



Subject No.2

To read and confirm the minutes of the Internal Quality Assurance Cell (IQAC) Committee meeting held on 25/02/2021.

Resolution No.2

Minutes of the Internal Quality Assurance Cell (IQAC) Committee meeting held on 25/02/2021 were read by IQAC coordinator Dr.Ujjwala Palsuley.

Proposed by : Dr. Ujjwala Palsuley

Seconded by : Shri. K. H. Mungale

Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes.

Subject No.3

To know the action taken report of the previous Internal Quality Assurance Cell (IQAC) Committee meeting held on 25/02/2021.

Resolution No.3

The action taken report of the previous Internal Quality Assurance Cell (IQAC) Committee meeting held on 25/02/2021 was read by IQAC coordinator Dr.Ujjwala Palsuley. The action taken report was noted and approved by the Committee.

"Resolved that the action taken report of the previous meeting of 25/02/2021 were read and approved."

Proposed by : Dr.Ujjwala Palsuley

Seconded by : Shri. K. H. Mungale

Resolution passed unanimously.

Subject No.4

To suggest new measures, courses, and programs under IQAC Cell to be conducted in the academic Year 2021-2022.

Resolution No.4

Various measures, courses, and programs were recommended by the Principal and Chairperson of IQAC, Dr. Supriya Nene for the new Academic Year 2021-22.

Proposed by : Dr. Supriya Nene

Seconded by : Shri. K. H. Mungale

Subject No.5

To discuss professional development and administrative training programs to be organized for teaching and non-teaching staff for the next Academic Year 2021-22

Resolution No.5

A detailed discussion on organizing professional development and administrative training programs for teaching and non-teaching staff for the next Academic Year 2021-22 was carried out. The FDP



coordinator was instructed to prepare a separate proposal for organizing professional development and administrative training programs for teaching and Non-teaching staff.

Proposed by : Dr.Ujjwala Palsuley
Seconded by : Asst. Prof. Preeti Joglekar
Resolution passed unanimously

Subject No.6

To discuss the Teaching and non-teaching staff welfare schemes and policies

Resolution No.6

Dr. Nene briefed about various welfare schemes including Covid-19 Policies - Corona Kavach (Insurance), special leave during the pandemic for all Teaching and non-teaching staff members.

Proposed by : Dr. Supriya Nene
Seconded by : Dr. Ujjwala Palsuley
Resolution passed unanimously.

Subject No.7

To discuss the policy for providing financial support for teachers to attend conferences/workshops.

Resolution No.7

Dr.Supriya Nene discussed that various faculty development programs were offered free during the pandemic, faculty members were encouraged to attend these workshops, conferences and seminars. The IQAC coordinator was instructed to update the policy for providing financial support for teachers to attend conferences/workshops.

Proposed by : Dr. Supriya Nene
Seconded by : Prin. B.G. Jadhav
Resolution passed unanimously.

Subject No.8

To suggest establishing placement cell

Resolution No.8

Dr. Ujjwala Palsuley proposed to start a placement cell to help students to get the job.

Proposed by : Dr. Ujjwala Palsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

Subject No.9

To suggest Alumni involvement for R&D and consultancy



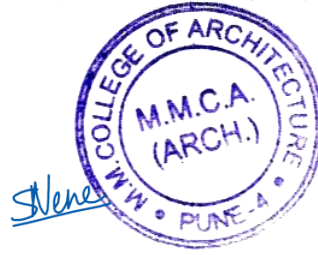
MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

Resolution No.9

Ar. Vinod Dusia suggested various events through which Alumni can be more actively participate in college activities.

Proposed by : Ar. Vinod Dusia
Seconded by : Dr. Ujjwala Palsuley
Resolution passed unanimously.

There being no any other subject, the meeting closed with the thanks to the Chair.



Place : Pune - 411004
Date : 27/04/2021

Dr. Supriya Nene
Principal and Chairperson of IQAC



Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2020-2021 was held online on **Tuesday, April 27, 2021** at 11.00 a.m.

Following members were present for the meeting.

Sr. No	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Supriya D. Nene	Principal, MMCOA	Chairperson	Online
2.	Prin. B.G. Jadhav	Executive President, Marathwada Mitra Mandal	Member	Online
3.	Shri. Kishor H. Mungale	Secretary, Marathwada Mitra Mandal	Member	Online
4.	Dr. Shubhangi Shirole	NAAC Coordinator	Member	Online
5.	Ar. Christopher Benninger	Architect, CCBA Associates	Expert Member	Absent
6.	Ar. Girish Doshi	Architect and Academician	Expert Member	Online
7.	Ar. Vinod Dusia	Alumni	Member	Online
8.	Asst. Prof. Preeti Joglekar	Senior Faculty Member	Member	Online
9.	Asst. Prof. Majusha Wagh	Senior Faculty Member	Member	Online
10.	Asst. Prof. Kirti Sagaonkar	Senior Faculty Member	Member	Online
11.	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	Online
12.	Mr. Subhash Kibe	Office superintendent	Member	Online
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14.	Ar. Ujjwala Palsuley	Academic Coordinator	IQAC Coordinator	Online



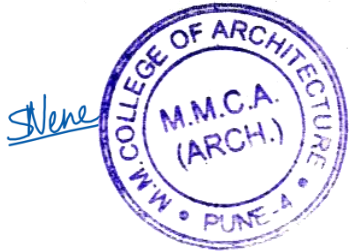
Action Taken Report of the IQAC Committee Meeting April 27, 2021

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	Discussed new measures, courses, and programs under IQAC to be conducted in the academic Year 2021-2022.	Various new measures, courses & programs for the Academic Year 2021-2022. It was suggested to initiate Thesis Awards and Academic Excellence Award based on overall performance in five years	Student welfare committee to organized career enhancement online lecture series by eminent architectsArchitects having immense experience in the field of Architecture, Engineering, and Construction, for the next AY 2021-22 for students as well as faculty members. IQAC proposed Alumni committee to initiate Thesis Awards and Academic Excellence Award based on overall performance in five years.
2.	Discussed professional development and administrative training programs to be organized for teaching and non-teaching staff for the next Academic Year 2021-22	IQAC suggested organizing professional development and administrative training programs based on interest and requirements for quality improvement for teaching and non-teaching staff for the next Academic Year 2021-22	After taking the feedback from teaching and non-teaching staff members to know what professional development and administrative training programs to be conducted, Faculty welfare committee organize training programs, which were demanded by most of the teaching and non-teaching staff members for the AY 2021-22
3.	Discussed the policy for providing financial support for teachers to attend conferences/workshops.	IQAC suggested upgrading the policy for providing financial support for teachers to attend conferences/workshops.	Due to the Pandemic, most of the conferences and workshops were free, Most of the teachers attended these free



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			workshops and seminars or short courses. The existing policy on providing financial support was updated.
4.	Discussed about establishing placement cell	IQAC suggested initiating placement cell	Proposal furnished to start Placement Cell for Fifth Year (2016-21 batch).
5.	Discussed Alumni involvement for R&D and consultancy	IQAC suggested Alumni involvement for R&D and consultancy	Alumni committee planned for events with alumni involvement and participation to enrich alumni-Industry connect.



Supriya Nene
Principal and Chairperson of IQAC