



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE
DECCAN, PUNE

IQAC Minutes of the Meeting(s) & Action Taken Reports: AY 2022-23

IQAC 1st Meeting : July 29, 2022



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2022-2023

Meeting of Internal Quality Assurance Cell (IQAC)

The first meeting of the Internal Quality Assurance Cell- MMCOA (IQAC) for the Academic Year 2022-2023 is scheduled for July 29, 2022, in the Seminar Hall, 1st floor at 10.00 a.m. All Members are requested to be present for the meeting at a given time.

Day & Date of Meeting : Friday, 29th July 2022
Time : 10.00 A.M
Venue : Seminar Hall, 1st Floor
Marathwada Mitra Mandal
Central Office, 302/A, Deccan Gymkhana,
Pune- 411 004

Agenda for Internal Quality Assurance Cell (IQAC) Meeting

Sr. No.	Agenda Points
1.	To read and confirm the minutes of the previous IQAC meeting held on 31.05.2022.
2.	To know the action taken from the previous IQAC meeting held on 31.05.2022.
3.	To suggest new measures, and courses under IQAC Cell to be conducted in the academic year 2022-2023.
4.	To discuss National Institute Ranking Framework (NIRF) parameters.
5.	To suggest Mentorship Programs offered for the institutes.
6.	To suggest measures to strengthen the Research Cell activities.
7.	Any other subject with the permission of the Chair.

Place : Pune -411004
Date : 15/07/2022

Prof Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC





MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2022-2023

**Acknowledgment for Receipt of the
Notice & Agenda of Internal Quality Assurance Cell (IQAC) Meeting**

Received Notice & Agenda of the Internal Quality Assurance Cell (IQAC) Meeting scheduled to be held on
Friday, July 29, 2022

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2	Prin. B. G. Jadhav	Executive President, MMM	Member	
3	Mr. Kishor Mungale	Secretary, MMM	Member	
4	Ar. Girish Doshi	Design Chair, MMCOA	Expert Member	
5	Prof. Ravi Patwardhan	Design Chair, MMCOA	Member	
6	Ar. Atul Rajwade	Parent/Alumnus/Practicing Architect	Member	
7	Ar. Vinod Dusia	Alumnus/Practicing Architect	Member	
8	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Member	
9	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Member	
10	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Member	
11	Prof. Aparna Panganti	Assistant Professor, MMCOA	Member	
12	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member	
13	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Member	
14	Ms. Payal Bhutada	President, Student Council, MMCOA	Member	
15	Prof. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Minutes of the Internal Quality Assurance Cell (IQAC) Meeting 29th July 2022**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held on Friday, 29th July 2022 in the Seminar Hall, 1st floor of Marathwada Mitra Mandal, 302/A, Deccan Gymkhana, Pune - 411004, to transact the business according to the previously circulated meeting notice and agenda dated 15/07/2022.

The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson
2	Prin. B. G. Jadhav	Executive President, MMM	Member
3	Mr. Kishor Mungale	Secretary, MMM	Member
4	Ar. Girish Doshi	Design Chair, MMCOA	Expert Member
5	Prof. Ravi Patwardhan	Design Chair, MMCOA	Member
6	Ar. Atul Rajwade	Parent/Alumnus/Practicing Architect	Member
7	Ar. Vinod Dusia	Alumnus/Practicing Architect	Member
8	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Member
9	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Member
10	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Member
11	Prof. Aparna Panganti	Assistant Professor, MMCOA	Member
12	Mrs. Dhanashree Ghare	Educational Psychologist	Expert Member
13	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Member
14	Ms. Payal Bhutada	President, Student Council, MMCOA	Member
15	Prof. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator

The meeting was started under the Chair of Principal Dr. Ujjwala Palsuley. Prof. Jyoti Jain Tholiya, the IQAC coordinator, welcomed all the honorable members of the IQAC present in the meeting.



The following businesses were transacted in the meeting.

Subject No.1

To read and confirm the minutes of the previous IQAC meeting held on 31.05.2022.

Resolution No.1

The minutes of the previous IQAC meeting held on 31.05.2022, were already circulated to all committee members. The minutes of the meeting were read by the Principal and Chairperson of IQAC, Dr. UjjwalaPalsuley.

"Resolved that the minutes of the previous meeting of 31.05.2022 as circulated to the members were read and confirmed."

Proposed by : Dr. UjjwalaPalsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes of the meeting.

Subject No.2.

To know the action taken from the previous IQAC meeting held on 31.05.2022.

Resolution No.2

The action taken report of the previous IQAC Committee Meeting held on 31.05.2022 was read by the Principal and Chairperson of IQAC, Dr. UjjwalaPalsuley. The action taken report was noted and approved by the Committee.

"Resolved that the action taken report of the previous meeting held on 27.4.2021 were read and approved."

Proposed by : Dr. UjjwalaPalsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

Subject No.3

To suggest new measures, and courses under IQAC Cell to be conducted in the academic year 2022-2023.

Resolution No.3

Several new measures, courses & programs were discussed to be conducted in the academic year 2022-2023 under IQAC. The Academic Coordinator, Prof. Aniruddha Jogalekar, briefed about the overall conduct of academics, faculty development programs, Value Added courses, and what needs to be upgraded to increase the quality of academics concerning current development.

Proposed by : Prof. Aniruddha Jogalekar
Seconded by : Dr. UjjwalaPalsuley
Resolution passed unanimously.



Subject No.4

To discuss National Institute Ranking Framework (NIRF) parameters.

Resolution No.4

Prof. Jyoti Jain Tholiya discussed various parameters of NIRF ranking, where are we lacking, and how we can improve in terms of Research Publications, Quality of Publications (QP), IPR, and Patents. Also, the consultancy Projects, Professional Practice, and Executive Development Programs.

Proposed by : Prof. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley

Resolution passed unanimously.

Subject No.5

To suggest Mentorship Programs offered for students and teachers.

Resolution No.5

Dr. Ujjwala Palsuley suggested various Mentorship Programs offered by some of the prestigious institutes for students and teachers. CEPT Mentorship programs include Foundational Skills for Design Students, Establishing Teaching and Learning Centre, Design to Production Workshops and Training Programmes, and Climate Responsive Architecture Research and Training Center and Summer and Winter School. IIT Bombay also offers a remote center for pedagogical training.

Proposed by : Dr. Ujjwala Palsuley
Seconded by : Ar. Girish Doshi

Resolution passed unanimously.

Subject No. 6

To suggest measures to strengthen the Research Cell activities.

Resolution No. 6

Prof. Jyoti Jain Tholiya discussed various opportunities with international and national institutes for funded research projects including the Department of Science and Technology (DST) and The Council of Scientific & Industrial Research (CSIR).

Proposed by : Prof. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley

Resolution passed unanimously.

There were other subjects, which were discussed with the permission of the Principal and Chairperson of IQAC, Dr. Ujjwal Palsuley.

1. IQAC suggested reform in Continual Internal Assessment (CIA) to include Theory subjects, which have written exams. Academic Coordinator, Prof. Aniruddha Jogalekar further explained how it will improve the performance in theory exams. The following points were suggested by various faculty members:

- Conducting a surprise unit test after the completion of the particular unit.



- The unit test shall have a weightage of 33.33 % in the In-Sem Exam.
 - The format of the test can be decided by the individual subject teacher.
 - The unit test shall be reflected in the Teaching Plans.
 - All the sheets prepared in the studio shall be signed with the date for continual assessment
2. IQAC suggested reform in the Quarterly Report for quality enhancement. The current structure of the quarterly report does not measure quality parameters. Academic Coordinator, Prof. Aniruddha Jogalekar explained The following points were suggested by various faculty members:
- Grades in each subject to be shared with students.
 - The grading system shall be followed as per SPPU
3. IQAC suggested reform in Feedback Form of Parents Teacher Meeting align with some of the quality parameters i.e. Extra Curricular Activities, Placement, Industry Practice, and Infrastructure.
4. IQAC suggested reform in Feedback Form collected from students, teachers, alumni, and employers on SPPU syllabus to align with quality parameters i.e. Teaching-learning, Research, Innovation, Extra Curricular Activities, Placement, Industry Practice, Social Responsibility, and Environmental Sustainability Aspects.
5. Prof. Aparna Panganti briefed about Faculty Development Programs (FDPs) to be conducted in the AY 2022-23. About 30 FDPs are planned for Teaching and Non-Teaching staff members. Prof. Panganti also mentioned a total of 13 faculty members already attended FDPs conducted outside in this AY 2022-23. The vantage point workshop will be continued in the current academic year.
6. Prof. Tanay Ambavane briefed about Value Added Courses, a total of 12 courses planned for current AY 2022-23. The following points were suggested:
- President, Student Council, Miss Payal Bhutada, suggested that students shall be able to apply learning from Value added courses in the other B.Arch subjects.
 - Mrs. Dhanashree Ghare, Educational Psychologist, suggested if students apply the learning from Value added courses in their regular subject assignments, this will motivate other students and get exposure to new techniques taught in Value added courses.
7. Prof. Kirti Sagaonkar briefed about the student outreach programs, planned for current AY 2022-23 including tree plantation drive, Yoga series, 20 other activities under NSS along with 50 students, Blood donation camp, etc. The following points were suggested:
- Mrs. Dhanashree Ghare, Educational Psychologist, suggested being in the field of Architecture if students display some creativity and carry out some activity in the rural part of MH contributing toward universal human values.
8. Prof. Arti Patil briefed about the placement cell activities. She mentioned that not only current passing out students are being placed but also previous year students are getting placed through placement cell MMCOA.
9. Prof. Smita Patil briefed about Capacity building and skill development activities including 'Alumni Katta' planned for current AY 2022-23. The following points were suggested:



- Dr. Ujjwala Palsuley recommended some programs to orient students to meet Mrs. Dhanashree Ghare, Educational Psychologist from time to time for personal counseling.

10. Prof. Jyoti Jain Tholiya suggested some of the organizations sign up MoUs with ie. CEE, ACWADAM, SEERAM & Global Communities to engage Students and teachers in Community Outreach activities, Mapping Springs, environmental sustainability-related projects, and research work.

11. Dr. Aparna Dixit will be conducting a session on SPPU Avishkar Program- To motivate students & Teachers toward research.

12. Dr. Ujjwala Palsuley briefed about new measures of the Council of Architecture on quality parameters, College publication Cell activities, and ICOMOS membership.

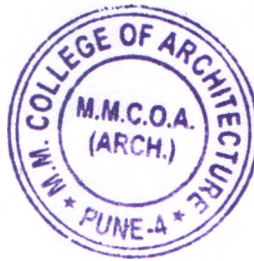
13. President, Student Council, Miss Payal Bhutada shared how to encourage students to participate in extra-curricular activities. She requested that the student can receive some recognition or appreciation for participation by the institute that will motivate them to balance academic and extra-curricular activities.

The IQAC Meeting was concluded with thanks to the Chair, members of IQAC, and all faculty members.

Place : Pune -411004
Date : 29/07/2022

Prof Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet**

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held on Friday, July 29, 2022, in the Seminar Hall, 1st floor, MMCOA at 10.00 a.m.

Following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
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**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Action Taken Report of IQAC Meeting 29th July 2022**

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	Discussed new measures, and courses under IQAC Cell to be conducted in the academic year 2022-2023.	<p>IQAC suggested reform in Continual Internal Assessment (CIA) to include theory subjects, which have written exams.</p> <p>IQAC suggested reform in the Quarterly Report for quality enhancement.</p>	<p>The Academic Coordination Committee modified the CIA and incorporated the theory subjects assessment component in the CIA.</p> <p>The Academic Coordination Committee amended Quarterly Report and added the 'Grades' component, in each subject, which shall be shared with students.</p>
2.	Discussed National Institute Ranking Framework (NIRF) parameters	IQAC recommended various parameters i.e. Research Publications, Quality of Publications (QP), IPR, and Patents. Also, consultancy Projects, Professional Practice, and Placement activities to enhance research and institute consultancy.	<p>The process started through Research and Recognition Committee to look for some opportunities for sponsored Research projects.</p> <p>Various Institutional Consultancy Projects under Design Cell are in process.</p> <p>Placement Cell facilitated interviews for the pass-out batch of AY 21-2022.</p>
3.	Discussed measures to strengthen the Research Cell activities	IQAC suggested enhancing Research Cell activities including motivating students and Faculty members to participate in various Research competitions and conferences and research paper publications.	<p>The Research and Recognition Committee conducted a Research Poster Design and Avishkar Awareness Workshop for the students on the 5th of September 2022.</p> <p>A total of 37 students of 4th year B.Arch participated in State level SPPU-'Avishkar' Competition.</p> <p>MMCOA, faculty members, and students participated in 4 days workshop on Intellectual Property Rights in the Architectural profession and education conducted by the Board of Studies (Architecture), Faculty of Science and Technology, Savitribai Phule Pune University (SPPU).</p>

Jyoti
3/10/22
Prof Jyoti Jain Tholiya
IQAC coordinator



Ujjwala
Dr. Ujjwala Palsuley

Principal & Chairperson of IQAC