



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE
DECCAN, PUNE

IQAC Minutes of the Meeting(s) & Action Taken Reports: AY 2022-23

IQAC 2nd Meeting : Feb 7, 2023



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2022-2023

Meeting of Internal Quality Assurance Cell (IQAC)

The Second meeting of the Internal Quality Assurance Cell- MMCOA (IQAC) for the Academic Year 2022-2023 is scheduled for Feb 07, 2023, in the Seminar Hall, 1st floor at 10.00 a.m. All Members are requested to be present for the meeting at a given time.

Day & Date of Meeting : Tuesday, February 07, 2023
Time : 10.00 A.M
Venue : Seminar Hall, 1st Floor
Marathwada Mitra Mandal
Central Office, 302/A, Deccan Gymkhana,
Pune- 411 004

Agenda for Internal Quality Assurance Cell (IQAC) Meeting

Sr. No.	Agenda Points
1.	To read and confirm the minutes of the previous IQAC meeting held on 29.07.2022.
2.	To know the action taken from the previous IQAC meeting held on 29.07.2022.
3.	To analyze Feedback collected and Action Taken in the Term-I of Academic Year 2022-23.
4.	To review the quality-related institutional processes in the Term-I Academic Year 2022-23.
5.	To suggest quality measures to be implemented in the Term II of the Academic Year 2022-23.
6.	To evaluate the completion of the Annual Quality Assurance Report (AQAR) for the Academic Year 2021-22.
7.	Any other subject with the permission of the Chair.

Place : Pune -411004
Date : 23/01/2023

Jyoti
7/2/23
Dr. Jyoti Jain Tholiya
IQAC coordinator

Ujjwal
07/02/2023
Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Acknowledgment for Receipt of the
Notice & Agenda of Internal Quality Assurance Cell (IQAC) Meeting**

Received Notice & Agenda of the Internal Quality Assurance Cell (IQAC) Meeting scheduled to be held on **Tuesday, Feb 07, 2023**

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	<i>Ujjwala Palsuley</i> 07/02/2023
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member	<i>B. G. Jadhav</i>
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member	<i>Kishor Mungale</i>
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member	<i>Ravi Patwardhan</i>
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member	<i>Aniruddha Jogalekar</i>
6.	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Teacher Member	<i>Preeti Joglekar</i>
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member	<i>P. Thamke</i>
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member	<i>Aparna Panganti</i>
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member	<i>Anil Gaikwad</i>
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee	<i>D. Ghare</i>
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee	<i>Piyush Bhajekar</i>
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee	<i>Vinod Dusia</i>
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee	<i>Girish Doshi</i>
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee	<i>Atul Rajwade</i>
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	<i>Jyoti Jain Tholiya</i> 07/02/23

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Minutes of the Internal Quality Assurance Cell (IQAC) Meeting- Feb 07, 2023**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held on Tuesday, Feb 07, 2023 in the Seminar Hall, 1st floor of Marathwada Mitra Mandal, 302/A, Deccan Gymkhana, Pune - 411004, to transact the business according to the previously circulated meeting notice and agenda dated 23/01/2023.

The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member
6.	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Teacher Member
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator



The meeting was started under the Chair of Principal Dr. Ujjwala Palsuley. Dr. Jyoti Jain Tholiya, the IQAC coordinator, welcomed all the honorable members of the IQAC present in the meeting.

The following businesses were transacted in the meeting.

Subject No.1

To read and confirm the minutes of the previous IQAC meeting held on 29.07.2022.

Resolution No.1

The minutes of the previous IQAC meeting held on 29.07.2022, were already circulated to all committee members. The minutes of the meeting were read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley.

"Resolved that the minutes of the previous meeting of 29.07.2022 as circulated to the members were read and confirmed."

Proposed by : Dr. Ujjwala Palsuley

Seconded by : Shri. K. H. Mungale

Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes of the meeting.

Subject No.2.

To know the action taken from the previous IQAC meeting held on 29.07.2022.

Resolution No.2

The action taken report of the previous IQAC Committee Meeting held on 29.07.2022 was read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley. The action taken report was noted and approved by the Committee.

"Resolved that the action taken report of the previous meeting held on 27.4.2021 were read and approved."

Proposed by : Dr. Ujjwala Palsuley

Seconded by : Shri. K. H. Mungale

Resolution passed unanimously.



Subject No.3

To analyze Feedback collected and Action Taken in the Term-I of Academic Year 2022-23.

Resolution No.3

Dr. Jyoti Jain Tholiya, IQAC Coordinator, shared the analysis of Feedback collected from various Stakeholders and Action Taken based on the Feedback. The Action Taken report was noted and approved by the Committee.

Proposed by : Dr. Jyoti Jain Tholiya
Seconded by : Prof. Aniruddha Jogalekar
Resolution passed unanimously.

Subject No.4

To review the quality-related institutional processes in the Term-I Academic Year 2022-23.

Resolution No.4

Dr. Jyoti Jain Tholiya, IQAC coordinator discussed various quality-related institutional processes, the performance of Academic, Co-curricular, and Extracurricular programs/activities conducted in the Term-I of Academic Year 2022-23 and discussed the plan for various Academic, Co-curricular, and Extracurricular programs/activities to be conducted in Term II.

Proposed by : Dr. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley
Resolution passed unanimously.

Subject No.5

To suggest quality measures to be implemented in the Term II of the Academic Year 2022-23.

Resolution No.5

Various quality measures related to teaching, learning, evaluation, research, innovation, extension, student support, and faculty welfare were suggested by IQAC coordinators to be implemented in the Term II of the Academic Year 2022-23.

Proposed by : Prof. Aparna Panganti
Seconded by : Prof. Anniruddha Jogalekar
Resolution passed unanimously.



Subject No.6

To evaluate the completion of the Annual Quality Assurance Report (AQAR) for the Academic Year 2021-22.

Resolution No.6

Dr. Jyoti Jain Tholiya and Prof. Aparna Panganti evaluated the completion of the Annual Quality Assurance Report (AQAR) for the Academic Year 2021-22 and suggested that the data are ready to be submitted.

Proposed by : Prof. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley

Resolution passed unanimously.

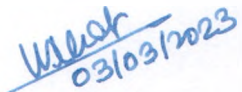
There were other subjects below, which were discussed with the permission of the Principal and Chairperson of IQAC, Dr. Ujjwal Palsuley:

- Dr. Aarti Agarkar from MMCOE suggested Research Cell devise a system with targets in terms of no. of seminars, workshops, publications, funded proposals, and processes aligned with the Strategic Plan.
- Dr. Palsuley suggested reform in SAMWAD in the format of a Seminar to gain knowledge from each session more effectively.
- Ms. Dhanashree Ghare suggested enriching students' participation in the session by asking them to write one page based on their learning after the session.
- Dr. Palsuley suggested enriching students' participation in the library by faculty to get relevant books issued and share them with students to motivate them to go to the library and refer to the recommended books.
- Dr. Agarkar suggested Academic Coordination Committee devise a system of minute-to-minute planning of lectures and Studios besides teaching plans.

The IQAC Meeting was concluded with thanks to the Chair, members of IQAC, and all faculty members.

Place : Pune -411004
Date : 07/02/2023


Prof Jyoti Jain Tholiya
IQAC coordinator


Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet**

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held on Tuesday, Feb 07, 2023, in the Seminar Hall, 1st floor, MMCOA at 10.00 a.m.

The following members were present for the meeting.

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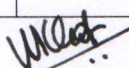
ACADEMIC YEAR 2022-2023

Action Taken Report of IQAC Meeting held on 7th Feb 2023

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	To evaluate the completion of the Annual Quality Assurance Report (AQAR) for the Academic Year 2021-22	IQAC to review all the criteria work and check the completeness of AQAR-2021-22	The Academic Coordination Committee modified the CIA and incorporated the theory subjects assessment component in the CIA. The Academic Coordination Committee amended Quarterly Report and added the 'Grades' component, in each subject, which shall be shared with students.
2.	To suggest quality measures to be implemented in the Term II of the Academic Year 2022-23.	IQAC recommended Effective curriculum enrichment through functional MoUs	The process started through Research and Recognition Committee to look for some opportunities for sponsored Research projects. Various Institutional Consultancy Projects under Design Cell are in process. Placement Cell facilitated interviews for the pass-out batch of AY 21-2022.
3.	To review the quality-related institutional processes	IQAC to update the Institute Strategic Plan IQAC to devise a system of Roles and Responsibilities of various Committee, portfolios and Cell IQAC to prepare Academic and Administration Audit Template for periodic reviews	IQAC updated the Institute Strategic Plan with targets in terms of no. of seminars, workshops, publications, funded proposals, and processes aligned with the Strategic Plan. IQAC Prepared a document of Roles and Responsibilities of various Committee, portfolios and Cell IQAC started working on Academic and Administration Audit Template for periodic reviews


Prof Jyoti Jain Tholiya
IQAC coordinator




Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC