



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE**  
**DECCAN, PUNE**

IQAC Minutes of the Meeting(s) & Action Taken Reports: AY 2022-23

**IQAC 3<sup>rd</sup> Meeting : March 23, 2023**



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE**

**ACADEMIC YEAR 2022-2023**

**Meeting of Internal Quality Assurance Cell (IQAC)**

The Third meeting of the Internal Quality Assurance Cell- MMCOA (IQAC) for the Academic Year 2022-2023 is scheduled for March 23, 2023, in the Seminar Hall, 1<sup>st</sup> floor at 10.00 a.m. All Members are requested to be present for the meeting at a given time.

Day & Date of Meeting : Thursday, March 23, 2023  
Time : 10.00 A.M  
Venue : Seminar Hall, 1<sup>st</sup> Floor  
Marathwada Mitra Mandal  
Central Office, 302/A, Deccan Gymkhana,  
Pune- 411 004

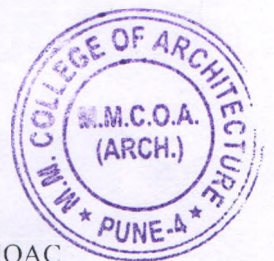
**Agenda for Internal Quality Assurance Cell (IQAC) Meeting**

Sr. No.	Agenda Points
1.	To read and confirm the minutes of the previous IQAC meeting held on 07.02.2023.
2.	To know the action taken from the previous IQAC meeting held on 07.02.2023.
3.	To evaluate updated Institute Strategic Plan 2023-2027.
4.	To review the Portfolio/Committee/Cell files, collect all data in digital format and align all data in digital format to be uploaded on ERP.
5.	To devise a system of Roles and Responsibilities of various Committee, portfolios and Cell
6.	To review the Training and Placement activities.
7.	Any other subject with the permission of the Chair.

Place : Pune -411004  
Date : 07/03/2023

*Jyoti*  
7/3/2023  
Dr. Jyoti Jain Tholiya  
IQAC coordinator

*Ujjwal*  
07/03/2023  
Dr. Ujjwala Palsuley  
Principal & Chairperson of IQAC





**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Acknowledgment for Receipt of the  
Notice & Agenda of Internal Quality Assurance Cell (IQAC) Meeting**

Received Notice & Agenda of the Internal Quality Assurance Cell (IQAC) Meeting scheduled to be held on **Thursday, March 23, 2023**

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member	
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member	
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member	
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member	
6.	Prof. Preeti Jogalekar	Assistant Professor, MMCOA	Teacher Member	
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member	
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member	
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member	
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee	
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee	
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee	
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee	
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee	
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Minutes of the Internal Quality Assurance Cell (IQAC) Meeting- March 23, 2023**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held on Thursday March 23, 2023 in the Seminar Hall, 1<sup>st</sup> floor of Marathwada Mitra Mandal, 302/A, Deccan Gymkhana, Pune - 411004, to transact the business according to the previously circulated meeting notice and agenda dated 07/03/2023.

The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member
6.	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Teacher Member
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator





The meeting was started under the Chair of Principal Dr. Ujjwala Palsuley. Dr. Jyoti Jain Tholiya, the IQAC coordinator, welcomed all the honorable members of the IQAC present in the meeting. The following businesses were transacted in the meeting.

**Subject No.1**

To read and confirm the minutes of the previous IQAC meeting held on 07.02.2023.

**Resolution No.1**

The minutes of the previous IQAC meeting held on 07.02.2023, were already circulated to all committee members. The minutes of the meeting were read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley.

*"Resolved that the minutes of the previous meeting of 07.02.2023 as circulated to the members were read and confirmed."*

Proposed by : Dr. Ujjwala Palsuley  
Seconded by : Shri. K. H. Mungale  
*Resolution passed unanimously.*

After the confirmation of the minutes, the Chairman signed the minutes of the meeting.

**Subject No.2.**

To know the action taken from the previous IQAC meeting held on 07.02.2023.

**Resolution No.2**

The action taken report of the previous IQAC Committee Meeting held on 07.02.2023 was read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley. The action taken report was noted and approved by the Committee.

*"Resolved that the action taken report of the previous meeting held on 07.02.2023 were read and approved."*

Proposed by : Dr. Ujjwala Palsuley  
Seconded by : Shri. K. H. Mungale  
*Resolution passed unanimously.*

**Subject No.3**

To evaluate updated Institute Strategic Plan for the year 2023-2027.

**Resolution No.3**

Dr. Jyoti Jain Tholiya, IQAC Coordinator, shared the updated Institute Strategic Plan which was updated with number of seminars, workshops, publications, funded proposals. The processes has been aligned with the Strategic Plan, which was approved by the Committee.

Proposed by : Dr. Jyoti Jain Tholiya  
Seconded by : Prof. Aniruddha Jogalekar  
*Resolution passed unanimously.*





**Subject No.4**

To review the Portfolio/Committee/Cell files, collect and align all data in digital format to be uploaded on ERP.

**Resolution No.4**

Dr. Jyoti Jain Tholiya, IQAC coordinator reviewed the Portfolio/Committee/Cell files, collected all data in digital format and aligned to be uploaded on ERP.

Proposed by : Dr. Jyoti Jain Tholiya  
Seconded by : Dr. Ujjwala Palsuley

*Resolution passed unanimously.*

**Subject No.5**

To devise a system of Roles and Responsibilities of various Committee, portfolios and Cell

**Resolution No.5**

Dr. Jyoti Jain Tholiya, IQAC coordinator circulated the document for Roles and Responsibility of various Committee, portfolios and Cell to all the committee members, which was approved with some minor changes.

Proposed by : Dr. Jyoti Jain Tholiya  
Seconded by : Prof. Anniruddha Jogalekar

*Resolution passed unanimously.*

**Subject No.6**

To review the Training and Placement activities.

**Resolution No.6**

Dr. Jyoti Jain Tholiya shared the training and placement activities for the passing out batch of A.Y. 2022-23.

Proposed by : Dr. Jyoti Jain Tholiya  
Seconded by : Prof. Aparna Panganti

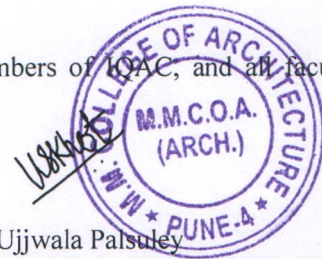
*Resolution passed unanimously.*

The IQAC Meeting was concluded with thanks to the Chair, members of IQAC, and all faculty members.

Place : Pune -411004  
Date : 23/03/2023

Dr. Jyoti Jain Tholiya  
IQAC coordinator

Dr. Ujjwala Palsuley  
Principal & Chairperson of IQAC





**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet**

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held on Thursday, March 23, 2023, in the Seminar Hall, 1st floor, MMCOA at 10.00 a.m.

The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member	
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14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee	
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	





**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE**

**ACADEMIC YEAR 2022-2023**

**Action Taken Report of IQAC Meeting held on 23<sup>rd</sup> March 2023**

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	To evaluate the updated Institute Strategic Plan (2023-2027)	IQAC Coordinator to share the updated Institute Strategic Plan (2023-2027) for the review.	The Strategic Plan has been approved by the Committee and is ready to refer.
2.	To review quality-related Institutional processes	IQAC coordinator to review the Portfolio/Committee/Cell files ensuring quality-related institutional process	IQAC reviewed all the Portfolio/Committee/Cell files and kept all data in digital format which is aligned to be uploaded on ERP.
3.	To review the document for Roles and Responsibilities of various Committee, portfolios, and Cell	IQAC Coordinator to make suggested changes in the Roles and Responsibilities of various committees, portfolios, and Cell documents and share with all the committee members.	The Roles and Responsibility of various Committee, portfolios, and Cell document is ready to use.
4.	To review the Training and Placement activities.	Placement cell to review the Training and Placement activities.	Career Counseling sessions were conducted for fourth-year and final-year students and 16 students were shortlisted at Neilsoft out of which five students were placed at Neilsoft.

Dr. Jyoti Jain Tholiya  
IQAC coordinator

Dr. Ujjwala Palsuley  
Principal & Chairperson of IQAC

