



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE
DECCAN, PUNE

IQAC Minutes of the Meeting(s) & Action Taken Reports: AY 2022-23

IQAC 4th Meeting : May 20, 2023



MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE

ACADEMIC YEAR 2022-2023

Meeting of Internal Quality Assurance Cell (IQAC)

The fourth meeting of the Internal Quality Assurance Cell- MMCOA (IQAC) for the Academic Year 2022-2023 is scheduled for May 20, 2023, in the Seminar Hall, 1st floor at 10.00 a.m. All Members are requested to be present for the meeting at a given time.

Day & Date of Meeting : Saturday, May 20, 2023
Time : 10.00 A.M
Venue : Seminar Hall, 1st Floor
Marathwada Mitra Mandal
Central Office, 302/A, Deccan Gymkhana,
Pune- 411 004

Agenda for Internal Quality Assurance Cell (IQAC) Meeting

Sr. No.	Agenda Points
1.	To read and confirm the minutes of the previous IQAC meeting held on 23.03.2023.
2.	To know the action taken from the previous IQAC meeting held on 23.03.2023.
3.	To analyze feedback collected from various stakeholders during the AY 2022-23.
4.	To suggest new measures, courses & programs under IQAC to be conducted in the Academic Year 2023-2024.
5.	To discuss the innovative practices to be followed in the teaching and learning process.
6.	Any other subject with the permission of the Chair.

Place : Pune -411004
Date : 05/05/2023

Dr. Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Acknowledgment for Receipt of the
Notice & Agenda of Internal Quality Assurance Cell (IQAC) Meeting**

Received Notice & Agenda of the Internal Quality Assurance Cell (IQAC) Meeting scheduled to be held on Saturday, May 20, 2023

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member	
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member	
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member	
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member	
6.	Prof. Preeti Jogalekar	Assistant Professor, MMCOA	Teacher Member	
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member	
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member	
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member	
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee	
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee	
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee	
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee	
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee	
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	

**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Minutes of the Internal Quality Assurance Cell (IQAC) Meeting- May 20, 2023**

The meeting of the Internal Quality Assurance Committee of Marathwada Mitra Mandal's College of Architecture was held on Saturday, May 20, 2023 in the Seminar Hall, 1st floor of Marathwada Mitra Mandal, 302/A, Deccan Gymkhana, Pune - 411004, to transact the business according to the previously circulated meeting notice and agenda dated 05/05/2023.

The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member
4.	Prof. Ravi Patwardhan	Design Chair, MMCOA	Expert Member
5.	Prof. Aniruddha Jogalekar	Academic Coordinator, MMCOA	Teacher Member
6.	Prof. Preeti Joglekar	Assistant Professor, MMCOA	Teacher Member
7.	Prof. Prajakta Thamke	Assistant Professor, MMCOA	Teacher Member
8.	Prof. Aparna Panganti	Assistant Professor, MMCOA	Teacher Member
9.	Mr. Anil Gaikwad	Office Superintendent, MMCOA	Administration Member
10.	Mrs. Dhanashree Ghare	Educational Psychologist	Local Society Nominee
11.	Mr. Piyush Bhajekar	President Student Council Representative, MMCOA	Student Nominee
12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator



The meeting was started under the Chair of Principal Dr. Ujjwala Palsuley. Dr. Jyoti Jain Tholiya, the IQAC coordinator, welcomed all the honorable members of the IQAC present in the meeting.

The following businesses were transacted in the meeting.

Subject No.1

To read and confirm the minutes of the previous IQAC meeting held on 23.03.2023.

Resolution No.1

The minutes of the previous IQAC meeting held on 23.03.2023, were already circulated to all committee members. The minutes of the meeting were read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley.

"Resolved that the minutes of the previous meeting of 23.03.2023 as circulated to the members were read and confirmed."

Proposed by : Dr. Ujjwala Palsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

After the confirmation of the minutes, the Chairman signed the minutes of the meeting.

Subject No.2.

To know the action taken from the previous IQAC meeting held on 23.03.2023.

Resolution No.2

The action taken report of the previous IQAC Committee Meeting held on 23.03.2023 was read by the Principal and Chairperson of IQAC, Dr. Ujjwala Palsuley. The action taken report was noted and approved by the Committee.

"Resolved that the action taken report of the previous meeting held on 23.03.2023 were read and approved."

Proposed by : Dr. Ujjwala Palsuley
Seconded by : Shri. K. H. Mungale
Resolution passed unanimously.

Subject No.3

To analyze feedback collected from various stakeholders during the AY 2022-23.



Resolution No.3

Dr. Jyoti Jain Tholiya, IQAC Coordinator, shared the analysis of Feedback collected from various Stakeholders and Action Taken based on the Feedback. The Action Taken report was noted and approved by the Committee.

Proposed by : Dr. Jyoti Jain Tholiya
Seconded by : Prof. Aniruddha Jogalekar

Resolution passed unanimously.

Subject No.4

To suggest new measures, courses & programs under IQAC to be conducted in the Academic Year 2023-2024.

Resolution No.4

Several new measures, courses & programs were discussed to be conducted in the academic year 2023-2024 under IQAC. The Academic Coordinator, Prof. Aniruddha Jogalekar, briefed about the overall conduct of academics, faculty development programs, students development programs, Value Added courses, and what needs to be upgraded to increase the quality of academics concerning current development.

Proposed by : Dr. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley

Resolution passed unanimously.

Subject No.5

To discuss the innovative practices to be followed in the teaching and learning process.

Resolution No.5

Dr. Jyoti Jain Tholiya, IQAC coordinator discussed the various innovative practices, tools, and techniques to be followed in the teaching and learning process and teachers can upgrade their existing skill-sets through attending various faculty development programs conducted at institute level as well as outside.

Proposed by : Dr. Jyoti Jain Tholiya
Seconded by : Dr. Ujjwala Palsuley

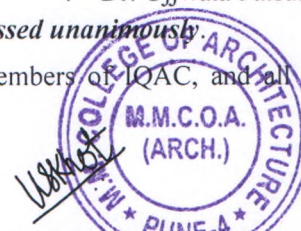
Resolution passed unanimously

The IQAC Meeting was concluded with thanks to the Chair, members of IQAC, and all faculty members.

Place : Pune -411004
Date : 20/05/2023

Prof Jyoti Jain Tholiya
IQAC coordinator

Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC



**MARATHWADA MITRA MANDAL'S COLLEGE OF ARCHITECTURE, PUNE****ACADEMIC YEAR 2022-2023****Internal Quality Assurance Cell (IQAC) Meeting Attendance Sheet**

The Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held on Saturday, May 20, 2023, in the Seminar Hall, 1st floor, MMCOA at 10.00 a.m.

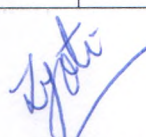
The following members were present for the meeting.

Sr. No.	Name	Designation	IQAC Committee Designation	Signature
1.	Dr. Ujjwala Palsuley	Principal, MMCOA	Chairperson	
2.	Prin. B. G. Jadhav	Executive President, MMM	Management Member	
3.	Mr. Kishor Mungale	Secretary, MMM	Management Member	
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12.	Ar. Vinod Dusia	Alumnus/Practicing Architect	Alumni Nominee	
13.	Ar. Girish Doshi	Design Chair, MMCOA	Employer Nominee	
14.	Ar. Atul Rajwade	Practicing Architect (Industrialist)	Parent Nominee	
15.	Dr. Jyoti Jain Tholiya	Associate Professor, MMCOA	IQAC Coordinator	



Action Taken Report of the 4th IQAC Meeting held on May 20, 2023

Sr. No.	Minutes Discussed	The recommendations by the IQAC committee	Action Taken
1.	To Amend the IQAC Committee as per the new Academic Year requirement.	It was recommended to amend the IQAC Committee as per the new Academic Year requirement.	The resolution passed unanimously.
2.	To analyze Feedback collected from various stakeholders during the AY 2022-23.	IQAC directed various committees to analyze Feedback collected from various stakeholders during the AY 2022-23.	All the committee/Portfolio Heads submitted the report of feedback analysis to IQAC. Based on feedback analysis various reforms were suggested by IQAC.
3.	To suggest new measures, courses & programs under IQAC to be conducted in the Academic Year 2023-2024.	<p>IQAC suggested organizing professional development and administrative training programs based on Feedback analysis for quality improvement for teaching and non-teaching staff for the next Academic Year 2023-24.</p> <p>IQAC to devise an Academic and Administrative Audit</p> <p>IQAC to plan for activities through MoUs in the AY 2023-24.</p>	<p>The Faculty Welfare Committee proposed various professional development and administrative training programs to be conducted in the AY 2023-24.</p> <p>Many faculty members attended Programmes (FDP) conducted outside at the beginning of the semester.</p> <p>Various activities under Functional MoUs (PCERF, ACWADAM, Bhujal Abhiyan Trust, CEE, MH StepWell, IFC, INTACH & IPA) in the next AY 2023-24 have been planned.</p>
4.	To discuss the possibilities of innovative practices to follow in the teaching and learning process.	IQAC-directed Academic Committee to prepare activities for the coming AY 2023-24	Academic Coordinators conducted a meeting at the beginning of the AY 2023-24 and collected Teaching Plans, Course Learning Objectives, and Assignment briefs aligned with Program Objectives and Teaching Methodology to be adopted for the next AY 2023-24.


Dr. Jyoti Jain Tholiya
IQAC coordinator


Dr. Ujjwala Palsuley
Principal & Chairperson of IQAC

